

Boat Use Policy

ABYC Fleet

Hunter 23—Kestrel, Flying Scott—Cinderella, Channel Boat –Snow Goose, Holder 12's, Hobie 16's

Background: ABYC currently possesses several boats either specifically owned by the club or through our association with the Sea Scout program. These boats are of various ages and conditions of repair. Prior to this date (2/2/08), the ABYC has not had a policy concerning boat use by club members nor upgrade or maintenance plans. The following is a plan to correct this situation, with thanks to Will Glenn for paving the way with his efforts on behalf of another club.

Purpose: The club's boat committee (BC) oversees the maintenance plan and member use policy. The Vice Commodore will appoint the BC. Members of this committee recommend specific maintenance needs of each boat, both discretionary and non-discretionary needs, and keep a list of club members approved to use club boats. The BC also maintains a list of members who can instruct and check boats out to other club members.

Maintenance and Upgrades: Each boat has an inventory list and maintenance log which are kept on each boat or with the sign out log on the bookshelf in the club house (Holder12s). The BC must be notified as maintenance or repair issues arise as well as inventory discrepancies. The BC will then undertake repairs as needed. Maintenance and improvement work will be performed based on financial priorities within a budget. The BC budget will be segregated between discretionary and non-discretionary improvements and annual maintenance to be detailed by boat. The Board will govern the boat maintenance and improvement budget.

Usage: There is a sign in and out process for each boat. Prior to using a boat, a member must be "checked out" by an individual who has been designated by the BC. The user is responsible for documenting the boat's condition before and after use. Members designated as qualified to check out a boat to another member must have demonstrated competence in launching, operating and hauling these boats. Members wishing to use a club boat must also demonstrate proficiency in these areas. All club boats may be used for both youth and adult sailing instruction as specified by the BC. For example, the Flying Scott may be an ideal boat for adult classes and the Hunter 23 for more advanced cruising instruction (handling ground tackle, navigation, weather and route planning, etc.). The Holders would continue to be the "boat of choice" for basic youth classes, with "graduates" advancing to the larger boats.

Physical Plant: Club boats are to be kept in a neat and orderly ("Bristol") fashion. Spare equipment is stored in the Ice Machine room at present until and if better facilities become available.

Scheduling:

1. Boat scheduling for leisure purposes is on a first come, first served basis.
2. A boat-scheduling log will be maintained at the yacht club on the bookshelf. Boats can be reserved up to one month prior to the use date. If personal

- schedules change, the reservation must be released as soon as possible. The VC and/or a member of the BC will monitor the boat-scheduling log as well as the maintenance and use logs on the boats.
3. The BC will designate individuals that are approved to check out a boat to individual members. Members wishing to check out a boat must do so through the approval of one of these designated individuals. A list of members qualified to check out boats will be posted in the Log Books kept in the club magazine racks.
 4. Members desiring to use a club boat in the spring or fall racing series must notify the BC at least one month prior to first race to participate in a lottery. The BC will draw the name of the captain that will use the boat for the series. That person's name will go to the bottom of the list of persons eligible to use the boat in the next season. Captains will be responsible for racing fees and are encouraged to enlist crew from other members desiring to sail these boats.
 5. Members who check out boats are responsible for operating safely and for ensuring that any discrepancies are entered into the log book and brought to the attention of the BC.
 6. A calendar is available in each log book and we are working on a web-site to enable members to sign up for boats by e-mail. Until that is in effect, sign up using the log book calendars.

(Submitted by Frank Hankins, VC, 2/2/08)